



**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



Received By: Tanesha Hudson  
 Referred To: P.W.  
 Date Referred: 7/17/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): <u>Gindy Nguyen</u>	Email: <u>cindy@dcipacific.com</u>
Address: <u>26 Executive Park, Suite 170</u>	Phone: <u>(949) 475-1000</u>
City: <u>Irvine</u>	Fax:

### Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

substructure maps (sewage, storm drains, power maps, etc)

<input checked="" type="checkbox"/> 3231 Morning side Dr.	<input checked="" type="checkbox"/> 1601 Monterey Blvd	<input checked="" type="checkbox"/> 462 25th Street
<input checked="" type="checkbox"/> 2806 Morning side Dr.	<input checked="" type="checkbox"/> 317 South Dianthus Street	
<input checked="" type="checkbox"/> 4820 Intersection of Gould Avenue and Ardmore Avenue		
<input checked="" type="checkbox"/> 2491 Valley Drive	<input checked="" type="checkbox"/> 2415 Braeburn Place	
<input checked="" type="checkbox"/> 2634 Manhattan Avenue	<input checked="" type="checkbox"/> 2706 El Oeste Drive	
<input checked="" type="checkbox"/> 1821 Ardmore Avenue	<input checked="" type="checkbox"/> 648 Longfellow Avenue	

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. Accepted method of payment: Cash or check. Credit card accepted in person only.

Signature: [Signature] Date: 7/17/19

### For Departmental Use Only:

Action Requested:	Action Taken:	By:	Date:
<input type="checkbox"/> Review Only	<input type="checkbox"/> Document Reviewed		
<input type="checkbox"/> Copies Requested	<input type="checkbox"/> Copies Provided		<input type="checkbox"/> Non-Existent Document
	<input type="checkbox"/> Refusal/Reason		<input type="checkbox"/> Other (Please Explain)

### For City Clerk's Use Only:

Date Requestor Notified: \_\_\_\_\_ Notified By: \_\_\_\_\_ Date Picked Up or Mailed: \_\_\_\_\_

## Tanesha Hudson

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**From:** Cindy Nguyen <cindy@dcipacific.com>  
**Sent:** Wednesday, July 17, 2019 1:26 PM  
**To:** Records Request  
**Subject:** Public Records Request  
**Attachments:** 20190717132055907.pdf

Hello,

Attached is my form for a public records request.

It might be hard to read but what I am looking for are maps of anything underground specifically to those 12 addresses listed.

If you have any questions, please feel free to call me at (949)475-1000, my extension is 202.

Thank you!

Best Regards,

Cindy Nguyen  
**DCI PACIFIC, INC.**

ARCHITECTURE | ENGINEERING | CONSULTING

26 Executive Park | Suite 170 | Irvine | CA 92614  
949 475.1000 | Ext. 202